

LETTS meeting, October 18, 2013, Denver Campus, Lawrence Street Center RM 525

Minutes

In attendance: Chrystal Gasell (CU Online), Carol Golemboski (Arts & Media), Jessica Sowa (Public Affairs, Chair), Marisa Fernandez (CLAS), Michael Zinser (Business), Brent Wilson (SEHD), Dave Thomas (CU Online), Rod Muth (representing faculty assembly).

Distributed the minutes and asked for any feedback. Minutes were approved.

Michael raised the question to start on the purpose of and charter of the committee. This led to a discussion of the need to create operating procedures per faculty assembly.

Rod Muth was present to help discuss this with the committee—the work of committee is in part for faculty to make the student instruction experience better; what can we do to make sure that things go better—need to work with the groups above but focused on the betterment of the university

He gave background on the operating procedures:

Summer 2012—get FA act together; reorganized to make it function better. Chair and FA executive committee.

Build responsibilities and priorities for each of the committees. What is it that we want to do?

How do we go about it? Meet regularly—who do we want represented?

Jessica will develop a draft of the operating procedures and distribute them for review electronically.

LETTS committees then discussed the changes to the IT infrastructure at UCD; We discussed the creation of Office of Information Technology—absorbed everything; We also explored Governance Committees—what is the role in relation to that?

Teaching and Learning is one governance committee that LETTS needs to think about—they are trying to come up with recommendations—go to the supercommittee.

What is LETTS and its role? Committee of faculty representatives—rights, prerogatives, issues, concerns.

Pick out those that will create the most work and will have the most influence.

In thinking about what LETTS needs to do, we discussed how we have a relatively broad mandate—could invite student representatives—also need to think about the role of lecturers in addition to full-time faculty

Question was raised about the coverage of LETTS—just downtown

The meeting concluded with a discussion of agenda items for the year; possibilities included:

1. Explore how to take teaching seriously for RTP
2. Need to merge values and identities across the campus
3. OIT reorganization-tension between IT and ed tech services-how do we hold the IT people accountable
4. Decisions about resources and who is on the discussions:
5. Need to form consistent messages to bring back to our departments
6. Online teaching-need to make sure that we do not have a 2 tiered university-Getting information on who and how departments teaching online
7. Teaching-FCQ issues-
8. Attention to program outcomes
9. The structure of the classrooms-how the classrooms are designed.
10. Technology in studio classes-quizzes-bridging in person

We left off talking about the possibility of doing a needs assessment on technology—for both teaching in person and online-Meeting in December will help narrow two specific agenda items for the spring semester.