

CU Denver Faculty Assembly Meeting

March 1, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Flr.)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Introductions / Announcements
- 12:05 PM** **Terri Carrothers, Senior Vice Chancellor of Administration and Finance**
- 12:35 PM** **Dr. Dave Engelke, Graduate School Dean**
- 12:55 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
- Approval of December 2015 Minutes
 - Chair's Report
- 1:05 PM** **Lucy Dwight, Personnel and Benefits Committee**
- 1:10 PM** **Rebecca Hunt, Regent Laws and Policies Committee**
- 1:15 PM** **Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
 - Auraria Library
 - Budget Priorities Comm. (BPC)
 - Comm. on the Status of Women (CSW)
 - Disabilities Comm. (DisC)
 - Educational Policy & Planning Comm. (EPPC)
 - Ethnic Diversity Comm. (EDC)
 - Faculty Advisory Comm. to Auraria Board (FACAB)
 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Learning, Educational Technology, Teaching & Scholarship (LETTS)
 - Student Government Assoc. (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
- 1:50 PM** **New Business / Old Business**

Next CU Denver Faculty Assembly Meeting

Tuesday – April 5, 2016

12:00 pm – 2:00 pm

LSC – Chancellors Conference Room (14th Flr.)



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

March 1, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

Minutes

Attendees: Diane Turner, Bruce Neumann, David Engelke, Tammy Stone, Terri Carrothers, Omer Sarwana, Mike Radenkovic, Denise Pan, Hands Rosenwinkel, Rebecca Hunt, Lucy Dwight, Lonnie Schaible, Edward Dill, Carol Dee, Eric Baker, Rod Muth, L. Rafael Sanchez, Pamela Laird, Farah Ibrahim, Amy Vidali, Sam Walker, Weldon Lodwick, Laura Goodwin, and Joanne Addison

12:06 PM **Joanne Addison - CU Denver Faculty Assembly Chair**
Meeting brought to order

12:07 PM **Terri Carrothers – Senior Vice Chancellor of Administration and Finance**

Terri Carrothers provided her background and updated the assembly on items that she is working on since her position began in January. She also provided an Office of the Provost update.

- A search has begun to fill the CFO position that Lisa Douglas previously held. This person will serve as the CFO for CU Denver. Regina Kilkenny is Chair of the search committee.
- Facilities Updates:
 - Planning of the Wellness Center has begun and is going well. The plan is to break ground near October 1st.
 - Planning of the renovation and backfill of the North Classroom is ongoing.
 - The Tivoli renovation for CAM is almost finished.
 - Planning of renovations in the LSC of the 12th and 13th Floors has been begun. This space currently houses OIT.
- Business School Dean: There are 3 candidates. Once a final list is compiled announcements will be made.
- Budget:
 - The February Board of Regents Meeting went well. CU Denver will have a 1.83% general fund cut. Enrollments have been down this year. International Student Enrollment is down 2.1%. Undergrad students are up a little, but graduate students are down. We are still waiting to hear how the hospital provider fee will work out.
 - CU Denver One-time Pool: Chancellor Horrell lobbied President Benson for some one time dollars for the campus, but it is still waiting Board of Regents approval. If approved as lobbied, it would be a 1.6% one-time bonus, but not base building adjustments.
- CMS Update: Please contact Russ Poole if you have any issues or concerns on this matter. There has been some opinions on the choice of Omni as the new proposed CMS. There is no

calendaring or blogging options. Most felt that Druppal was a better choice, although a bit more expensive now, it is perceived to be a better product overall. It was suggested to invite Russ Poole to an upcoming meeting.

- Elevate / HCM: December books finally closed last Friday. There have been 7 new consultants at systems that have been hired to help address these issues. If you are interested in hearing the latest news, please sign up for the emails / blogs. It is anticipated that we will continue to have bugs worked out over the next few months.
- Q & A: Bruce Neumann asked about budget planning moving forward. Terri Carrothers is open to have discussions on the budget and wants to get feedback from faculty on how to best move forward. She felt that the schools and colleges need real time data on their budget to be able to plan appropriately.

Joanne Addison asked how it would be determined if a new school or college would be added to the CU Denver campus, for example inWorks. Terri Carrothers stated that since inWorks is still in an infancy state, reports would need to be reviewed with data to determine if it could be independently supported.

12:31 PM

Dave Engelke - Graduate School Dean

Dave Engelke provided background and the items he's been working on since beginning in his role last September. He would like to continue to meet with all program directors on campus and attend as many faculty meetings as he can. He is typically on the CU Denver campus on Monday, Wednesday, and Friday and at the CU Anschutz campus on Tuesdays and Thursdays, but willing to shift days as needed.

He has been working to get the unique feel of each of the campuses. One main focus has been the need to move toward more faculty governance and has implemented the Faculty Graduate Council. They hope to be able to look into faculty shared governance, revising policies as needed; i.e. approving faculty grad appointments, and discussion on new grad courses vs programs. There is also no current grad student organizations or grad student advisory groups on either campus. He's asked all the schools and colleges for a number of volunteers to provide two-way communication from the grad school to the student body. They hope to begin meeting in September.

Other projects that he is working towards; recruitment of grad students more effectively including regional and national strategies, possible hiring of a lead recruiter with startup funds, review of the current financial model to allow for upgrades to programs vs new programs, incentives for new programs, international English preparation of grad students and alternative resources for them as well as reaching out to alumni, and have faculty send letters/pamphlets talking about Master's programs. If you have any questions or concerns, please contact Dave Engelke at David.Engelke@ucdenver.edu.

12:55 PM

Joann Addison - CU Denver Faculty Assembly, Chair
Chairs Report

Approval of December 2015 Minutes:

Motion to approve: Rebecca Hunt

2nd the Motion: Farah Ibrahim

CU Denver Faculty Assembly voted; unanimously approved.

- ❖ An announcement was made about the passing of Kathryn Cheever (CLAS – Political Science Department). An announcement was sent prior to the meeting. A service for her colleagues will be held on Thursday March 10th at 5:30 pm in the Terrace Room.
- ❖ There has been discussion on hiring a new Director of Women’s Resource Center, to be housed under the Office of Diversity and Inclusion with Brenda J. Allen. The Faculty Assembly - Committee on the Status of Women (CSW) will be working with them on this hiring process.
- ❖ The CU Denver Faculty Assembly Executive Committee met with University Communications to brainstorm ideas on increasing faculty engagement on campus. If you have any ideas or things that you have already been working on in your department, please contact Joanne Addison at Joanne.Addison@ucdenver.edu.
- ❖ Pam Laird asked if there was an update on the faculty mediator position. The job description is currently on the Provost desk. Joanne Addison will follow up with him.
- ❖ The Title IX Office will be sending out a survey soon. CU Boulder recently reviewed their results and received negative press regarding those results. CU Anschutz has already completed the survey. Please look for upcoming announcements.

12:58 PM Lucy Dwight - Faculty Council Personnel and Benefits Committee

The Anthem Breach that occurred last year allowed everyone to be able to sign up for free 2 years of credit monitoring. It has now been decided to have this benefit now be indefinitely. Please visit www.anthemfacts.com for more information and forward this information to your schools and colleges.

Recent Elevate/HCM updates has caused headaches for many people. There were also several concerns with incorrect 1099’s. Revised forms were to be sent out, but with the delay in communication on this matter, many may have already filed their taxes. If you have any questions on this matter, please contact Lucy Dwight at Lucy.Dwight@ucdenver.edu.

1:05 PM Rebecca Hunt – Board of Regents Laws and Policies Committee

Rebecca Hunt is currently the only faculty representative that attends the Board of Regents Laws and Policies Committee. The system-level Faculty Council has gotten an agreement with the Board of Regents to review all laws and policies over the next 2 years. Discussion included; changes needed, ways to consolidate similar policies, effectiveness with campus level policies, and coordinate effectively. They intend to send information to faculty and others to assure faculty involvement. Review may begin in the Faculty Assembly or FA Educational Policy and Planning Committee (EPPC), then to administration of the faculty throughout campus as it relates to them.

1:13 PM CU Denver Faculty Assembly Committee & Campus Reports:

- **FA Educational Policy and Planning Committee (Rebecca Hunt):** No report at this time.
- **FA Academic Personnel Committee (Eric Baker):** APC recently met with legal counsel on a faculty salary grievance process. All units are supposed to have a process and the ability to equalize faculty grievance disputes. Many units don’t have the ability or organization or the procedures in place at this time. APC has been working on a template that can be used in all units and importantly a funding mechanism. As APC has been working on the anti-bullying policy, they have learned that Faculty Council (system level) has also been working on a system level policy. They have a meeting on 3/7/16 and Eric hopes to attend.
- **Auraria Library:** No update at this time.
- **Budget Priorities Committee (Carol Dee):** BPC recently met with Provost and Lisa Douglas

- about the budget, prior to her departure. The BPC was concerned about the funding for inWorks. Chancellor Horrell decided inWorks will be funded for another year out of one time funds. The BPC will be meeting with Terri Carrothers at their next meeting. BPC had concerns about learning about the non-base building salary incentive.
- **Committee on the Status of Women (Diane Turner):** There are now maps on the AHEC webpage for gender neutral restrooms and lactation stations on campus. (<http://www.ahec.edu/about-auraria-campus/maps>). Discussion continues to be held on more locations as new buildings are being built. They are also discussing the hiring of the Director of Women's Resource Center.
 - **Disabilities Committee (Amy Vidali):** The DisC has been working on a few projects and need suggestions on helping promote them. Recently the DisC has discussed withholding the suggested accessibility statement for syllabi, as there are many top down efforts, both policy and curricular and won't push to require the statement, but more try to promote more to Chairs and Deans to create excitement. The resource support website is still being worked on that will house resources for faculty. They have also been working on a resource handout that has gone through legal and HR that provides information for faculty accommodations. If you have other suggestions on how they can connect with other Chairs and Deans, please contact Amy Vidali. Amy wanted to express concern on the turnover of the ADA position in HR. They will also be looking into grievance procedures for disability accommodations for faculty.
 - **Ethnic Diversity Committee (Farah Ibrahim):** The EDC has been trying to organize a proposal for a survey for ethnically diverse faculty. The InfoEd website wasn't working correctly, stalling this process. The EDC would like the members of the faculty assembly to remind to their colleagues to take the upcoming survey. Please look for upcoming announcements. The Faculty Council Ethnic and Minority Affairs Committee are willing to work with the EDC.
 - **Faculty Advisory Committee to the Auraria Board (L. Rafael Sanchez Vega):** FACAB continues to work on criteria for the Faculty Friends of Auraria Award. There will be only one award given, likely a one year parking spot be awarded. The committee is also scheduling time to visit buildings on campus.
 - **Gay, Lesbian, Bi-sexual, Transgender, & Intersex Committee:** No report at this time.
 - **Learning, Educational Technology, Teaching & Scholarship Committee:** No report at this time.
 - **Retired Faculty:** No report at this time.
 - **Student Government Association (Omer Sarwana):**

Wellness Center: The SGA continues to work with on the new Wellness Center and are almost done with the design and development process and appear to be on budget at this time. The Director of the Wellness Center has been posted and is hoped to be filled by May.

Advising: The SGA has been administering an academic advising survey. There survey received around 1000 student responses; 70% felt that they should meet with their advisor at least once or twice a year, 40% actually know what the degree audit system is and how it can be used. The College Counsel will now be working with administration in each of the schools and colleges to work on specific issues in regards to advising.

SGA Elections will be held in April. Since this will be the last few months of Omer's term he will work on the following topics; the RTD Pass prices are rising and will need to be voted on again, the Tivoli Bond fee needs to be renewed (a fee to keep the Tivoli up and running), and the CU Century (school newspaper) is having to be approved through students if they want to continue to keep. There is currently a \$4/student/semester will continue to be

enforced for this to continue to run.

SGA would like the Faculty Assembly to be more involved with student government meetings. There is currently an opening left to attend the April meeting to present on how the faculty assembly works.

The Campus Village Apartments currently is under the process of becoming CU Denver's. SGA is working on figuring what the students would want.

The Regent Debate Forum was very successful with over 70 attendees.

- **University of CO Denver Association of Lecturers and Instructors (UCDALI, Sam Walker):** UCDALI recently met with Chancellor Horrell to discuss NTTF needs which was a successful event.

UCDALI is now accepting applications for the CLAS NTTF Professional Development Grants. The applications are due by 3/28/2016. Please look at the UCDALI website at:

www.ucdenver/edu/UCDALI.

The other important discussion is on the implementation of the multi-year contracts.

- **Privilege and Tenure Committee:** Joanne Addison announced that there are now 2 NTTF that will be on the P & T Committee; Andrea Haar and Lucy McGuffey.

1:42 PM Old Business / New Business / Announcements:

1:36 PM Meeting adjourned



CU Denver Faculty Assembly Meeting

April 5, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Floor)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Introductions / Announcements; Vice-Chair Elections
- 12:05 PM** **Margaret Wood, Director - Center for Faculty Development**
- 12:20 PM** **Christine Stroup-Benham, AVC Institutional Research & Effectiveness**
2016 NSSE Survey
- 12:40 PM** **Omar Swartz**
P & T Committee
- 1:00 PM** **Michael Lightner, VP for Academic Affairs – CU System**
- 1:15 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
- Approval of March 2016 Minutes
 - Chair's Report
- 1:30 PM** **Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
 - Auraria Library
 - Budget Priorities Comm. (BPC)
 - Committee on the Status of Women (CSW)
 - Disabilities Committee (DisC)
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 - Learning, Educational Technology, Teaching & Scholarship (LETTS)
 - Student Government Association (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
- 1:55 PM** **New Business / Old Business**

Next CU Denver Faculty Assembly Meeting

Tuesday – May 3, 2016

12:00 pm – 2:00 pm

LSC – Chancellors Conference Room



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

April 5, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

Attendees: Joanne Addison, Farah Ibrahim, Rebecca Hunt, Diane Turner, Mike Radenkovic, Lonnie Schaible, Bruce Neumann, Tammy Stone, Carol Dee, Brent Wilson, Lucy McGuffey, Sherry Taylor, Sarah Hagelin, Pamela Laird, Hans Rosenwinkel, Yufeng Han, Edward Dill, Jody Beck, L. Rafael Sanchez, David Bondelevitch, Eric Baker, Laura Goodwin, Sam Walker, David Heisler, Provost Nairn, Margaret Wood, Christine Stroup-Benham, Omar Swartz, Michael Lightner, and Eric Baker

12:00 PM **Joanne Addison - CU Denver Faculty Assembly Chair**

- Meeting brought to order
- Denise Pan has taken a new position at the University of Washington. We thank her for all her dedicated work with the Auraria Library as well as with the CU Denver Faculty Assembly and its supported committees. The Vice-Chair position is now open. Please submit nominees to Karin Rees at Karin.Rees@ucdenver.edu. If you have any questions about the position, please contact Joanne Addison. Elections will be held in May.
- Chancellor Horrell will be attending the next meeting. We will also be having Regents Linda Shoemaker and Stephen Ludwig.

12:02 PM **Provost Nairn – Office of the Provost**

- Provost Nairn, Terri Carrothers, and Lori Mettler met with BPC and the CU Denver FA Exec. Committee prior to the meeting to discuss budgets. Currently the budget is allowing a pay raise of 2% on the other campuses and the CU Denver campus will be receiving a 2% non-base building provided by the system and the President's Office
- The preferred candidate for the CU Denver Business School Dean is meeting with faculty and staff at the end of the week for more interviews.
- Terri Carrothers announce the new VC for Budget, Jennifer Sobanet. She comes to us from the Governor's office and will begin at CU on July 5th.
- Regina Kilkenny is still working on the Faculty Mediator position. More updates to follow.
- The Dean for CEAS, Marc Engberg is stepping down. He will continue through June 2017 then return to a faculty position. The search committee for the Dean position will begin in the fall.
- Discussion continues on the Digital Dean position. The Chancellors are discussing how best to proceed. Recent discussion regarding a marketing campaign for CU Connect will help highlight a website where it will drill down to specific campuses where courses and degrees are being offered. A complete description of a grant proposal with funds are currently available for faculty that complete full online course degrees, to be potentially completed in 3 years. Deans of the schools and colleges have been notified, and will be reminded again soon of this opportunity. The requirement is to have faculty from at least 2 other campuses and it needs a host campus.

- The Wellness Center is currently undergoing design options. Groundbreaking should be in October. The North Classroom renovation project will begin while classes are going on over the summer.

12:17 PM

Margaret Wood – Director, Center for Faculty Development

Margaret Wood introduced herself and gave her background. She has been visiting around campus to determine the needs for faculty. She recently sent out a CFD Needs Survey to all faculty (both tenure and non-tenure track) to get a better sense of what will best support faculty. A handout was provided on the revised CFD mission, opportunities, grants, workshops and short course opportunities. She reminded the assembly of the available grants through the Center for Faculty Development; The YUMPS Grants and the CFD Grants. More information on this can be found at the CFD Website - http://www.ucdenver.edu/faculty_staff/faculty/center-for-faculty-development/grants/Pages/default.aspx. Margaret has also been working with Bob Damrauer to be sure not to overlap on grant opportunities. There is also a meeting with UCDALI to further discuss needs of the non-tenure track faculty. She will be looking at updating workshops and formats to offer the best support and service of faculty.

One upcoming opportunity for faculty will be to join a Learning Circle Book Groups. Look for future announcements.

Margaret is hoping to expand the roll of Faculty Fellows. There will be a call for applications that are interested in applying for this position. This would be a 3 year appointment with a little monetary supplement. Joanne Addison suggested she reach out to Student Government to discuss needs. A recent resolution was sent to Joanne Addison on a diversity training requirement for faculty.

A copy of the handout can be found on the CU Denver FA website under meeting materials. If you have any questions or suggestion, please email Margaret at Margaret.C.Woods@ucdenver.edu.

12:34 PM

Christine Stroup-Benham – AVC, Office of Institutional Research & Effectiveness

Christine Stroup-Benham came to provide an update on the latest NSSE Survey that was handed out to freshman and seniors on February 16th and will close on June 1st. Handouts of the current responses summary was provided. This year has been a lower response rate. Please help encourage students to fill out the survey. The survey takes around 20 mins. to complete. The survey is available to be viewed on mobile platforms. Data will be shared at New Faculty Orientations and to the Schools and College with area specific reports. Questions are slotted to help with strategic planning. If you have any questions or suggestions please contact Christine at Christine.Stroup-Benham@ucdenver.edu.

12:42 PM

Omar Swartz – Privilege & Tenure Committee CU Denver Chair

Omar Swartz provided an overview of the P & T Committee and his role as Chair for the CU Denver Campus since 2013. The P & T committee is a mechanism to assure due process to assure fairness and integrity of the system. Omar discussed the overall process, successes/failures, and his general impressions. A handout can be found on the CU Denver Faculty Assembly website under meeting materials. If you have any further questions or concerns, please contact Omar at Omar.Swartz@ucdenver.edu or visit the P & T website at: <http://www.cu.edu/privilegeandtenure>.

1:03 PM

Michael Lightner – Associate Vice President for Academic Affairs Officer

Michael Lightner discussed his role in the President's Office, previously held by Kathleen Bollard. His current focuses are; New degree proposals, tenure cases approved by the Board of

Regents / 3rd level reviews, System level Executive MBA Program, attend State meetings, Awards from the President's Office, Faculty Council meetings, Faculty Assembly (meetings as requested), separating the current CU Denver and CU Anschutz MOU's, review of Gen Ed Testing, and upcoming review of Board of Regent Laws and Policies. The assembly can expect to become involved in the policy review in the fall. If you have any questions or concerns, contact Michael Lightner at michael.lightner@Colorado.edu.

1:29 PM

Joann Addison - CU Denver Faculty Assembly, Chair

Chairs Report

- Joanne Addison reminded the assembly to nominate their colleagues that have gone above and beyond to receive the Faculty Recognition Award. Information and process can be found at the following website:
http://www.ucdenver.edu/faculty_staff/faculty/assembly/downtown/Faculty-Recognition-Program/Pages/default.aspx.
- Approval of March 2016 Minutes:
Motion to approve March 2016: Rebecca Hunt, 2nd Motion: Tammy Stone
CU Denver Faculty Assembly voted; unanimously approved with revisions.
- OIT will be holding a final CMS Retreat on April 13th until a consensus on the new content management system can be determined. Russ Poole has asked for one representative from several areas to spend the day to allow them the opportunity to give their last suggestions before a decision is made. A light breakfast and lunch will be provided. Updates to follow.
- FCQ's: CU Denver is currently using the same system as CU Boulder. Laura Goodwin will be keeping tabs on this process as discussion continues of potential changes. Future discussion will include to stay with CU Boulder, called IDEA, or look at other options. There will be demo in April with a tentative pilot opportunity in the fall. Please look for future announcements.

1:36 PM

CU Denver Faculty Assembly Committee & Campus Reports:

- **Student Government Association (David Heisler):** Student Government has been working on a survey regarding student advising, with 1200 responses received. SGA is working with advisors to disseminate results and discuss ways to make the process more effective and efficient for all.
Other discussion topics for students is the trans-version of Campus Village Apartments that is occurring and to make sure it is in line with Student Life and the needs of students. David polled the faculty on the feasibility to provide the syllabus prior to the first day of class. SGA is encouraging faculty to have the syllabus available to students a week prior to class starting to allow needed items to be purchased and be prepared to begin class. David collected the feedback on their thoughts, barriers, and suggestions. The bookstore has recently updated their organization by last name of author which makes it more difficult. It was suggested to have this process looked at again.
- **FA Educational Policy and Planning Committee:** No report at this time.
- **FA Academic Personnel Committee:** No report at this time
- **Auraria Library:** No report at this time.
- **Budget Priorities Committee:** No report at this time.
- **Committee on the Status of Women:** No report at this time.
- **Disabilities Committee:** No report at this time.
- **Ethnic Diversity Committee:** No report at this time
- **Faculty Advisory Committee to the Auraria Board:** No report at this time.
- **Gay, Lesbian, Bi-sexual, Transgender, & Intersex Committee:** No report at this time.

- **Learning, Educational Technology, Teaching & Scholarship Committee:** No report at this time.
- **Retired Faculty:** No report at this time.
- **University of CO Denver Association of Lecturers and Instructors:** No report at this time.

1:46 PM **Budget Update – Joanne Addison**

Joanne Addison provided an update on the budget as discussed in the CU Denver Faculty Assembly Executive Committee. Currently CU Denver is \$6.9M in the red. This is largely due to enrollment projection issues. The CFO's from each of the campuses had discussion on allocations for each campus. Chancellor Horrell worked with the President's Office for funds to allow for a one-time, 2% merit based non-base building salary increase for the campus. Future discussion includes; having a VC for Budget and Finance (primarily focused on the CU Denver campus) and the possibility of hiring a short-term consultant to help with projections.

Discussion items included; revising the motion to be a base-building raise if not able to be given the same as the other campuses. This focus could help with morale and drive a common vision for faculty to work on recruitment and retention.

Brent Wilson motioned to table the discussion until quorum could be met and continued discussion on the implications of this motion toward relationships with administration. Rebecca Hunt noted the Regent mandate that occurs when Professional Development funds aren't used, that they then are reabsorbed. It was suggested to have this renegotiated.

Since quorum was not met, the motion is still under discussion. Updates to follow.

2:05 PM **Meeting Adjourned**



Faculty Assembly

UNIVERSITY OF COLORADO **DENVER**

CU Denver Faculty Assembly

May 3, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Floor)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Introductions / Announcements
- 12:05 PM** **Board of Regents: Regent Linda Shoemaker & Regent Steve Ludwig**
- 12:35 PM** **Provost Rod Nairn, Office of the Provost**
- 12:45 PM** **Chancellor Dorothy Horrell**
- 1:45 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
- Approval of April 2016 Minutes
 - Vice-Chair Elections
 - Chair's Report
- 1:50 PM** **Committee Reports / Campus Updates:**
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- 1:55 PM** **New Business / Old Business**
- 2:00 PM** **Adjourn**

Next CU Denver Faculty Assembly Meeting

Tuesday – September 6, 2016

12:00 pm – 2:00 pm

LSC – Chancellors Conference Room



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

May 3, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

- Attendees:** Farah Ibrahim, Brent Wilson, Rod Muth, Carol Dee, Bruce Neumann, Lucy McGuffey, Denise Pan, Lonnie Schaible, Rebecca Hunt, Ronica Rooks, Sarah Hagelin, Weldon Lodwick, L. Rafael Sanchez, Sommer Browning, Tammy Stone, Edward Dill, Pamela Laird, Sam Walker, Omer Sarwana, Jody Beck, Laura Goodwin, Provost Nairn, Chancellor Horrell, Regent Linda Shoemaker, Regent Steven Ludwig, and Joanne Addison
- 12:00 PM** **Joanne Addison - CU Denver Faculty Assembly Chair**
Meeting brought to order
Joanne Addison announced that Denise Pan is leaving the Auraria Library and will be going to the University of Washington. Karin Rees is also leaving and will be going out to the Anschutz Campus to work at the Cancer Center.
- 12:02 PM** **Regent Linda Shoemaker and Regent Stephen Ludwig**
Joanne Addison introduced Regent Shoemaker and Regent Ludwig and opened the floor for discussion on their current focuses including; where they see the CU Denver Campus and higher education opportunities in the future. Discussion included; consistent leadership for the campus, recent budget concerns, lack of raises on the CU Denver campus, how to see more transparency with the CU Anschutz budget and administrative costs, true cost of research, possibility of a faculty information system, updating the FCQs, the P & T process, rewards for faculty service, Regents laws and policies revisions, and incentives for faculty creating online courses.
- 12:50 PM** **Chancellor Dorothy Horrell**
Chancellor Horrell has recently finished her Reach Out and Listen tour. She has met with many students, staff, and faculty and received up to 5000 suggestions and ideas. Her focus has been to ask people; if CU Denver could be the best it would be, how would that look and what would you change. Suggestions from the assembly included; working on retention and recruitment, better student life experience, more student housing, concern for students debt/tuition increases, pipeline for community college student to attend CU Denver, healthcare opportunities for students, better support for advising (DARS issues, more personal interactions), more diverse faculty, create a culture of social and diverse acceptance for everyone on campus, and better resources / support for transfer students. Chancellor Horrell will continue to work towards the goal of CU Denver being known as a great public research and urban University for the Denver Community.
- 1:37 PM** **Provost Nairn – Office of the Provost**

- Facilities: The Wellness Center planning is still underway. Ground breaking is anticipated to happen in October 2016. The North Classroom renovation is focusing on updating the classrooms and making a more student friendly environment. Renovation in the Lawrence Street Center will help OIT to be on the same floor.
- People: A search committee will begin for a new Dean of CEAS. The Faculty Mediator position is being discussed and a search committee will begin soon for the position. The Auraria Library will begin a new search for the Director position.
Q & A: Pam Laird asked about having to spend down faculty development funds to avoid them being swept in July. Provost Nairn will follow up with Lori Mettler and Terri Carrothers.

1:48 PM Joanne Addison – CU Denver Faculty Assembly Chair

Joanne Addison handed out the revised budget motion from Bruce Neumann.

CU Denver Faculty Assembly Committee & Campus Reports:

- **Student Government Association (David Heisler):** No report at this time.
- **FA Educational Policy and Planning Committee:** No report at this time.
- **FA Academic Personnel Committee:** No report at this time
- **Auraria Library:** No report at this time.
- **Budget Priorities Committee:** No report at this time.
- **Committee on the Status of Women:** No report at this time.
- **Disabilities Committee:** No report at this time.
- **Ethnic Diversity Committee:** No report at this time
- **Faculty Advisory Committee to the Auraria Board:** No report at this time.
- **Gay, Lesbian, Bi-sexual, Transgender, & Intersex Committee:** No report at this time.
- **Learning, Educational Technology, Teaching & Scholarship Committee:** No report at this time.
- **Retired Faculty:** No report at this time.
- **University of CO Denver Association of Lecturers and Instructors:** No report at this time.

2:05 PM Meeting Adjourned



CU Denver Faculty Assembly Meeting

September 6, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Floor)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Introductions / Announcements
- 12: 10 PM** **Rod Nairn, Provost**
- 12:30-12:50** **Raul Cardenas, Vice Chancellor of Student Affairs**
- 1:00** **Jennifer Sobanet, Vice Chancellor of Budget and Finance**
- 1:15 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
- Approval of May 2016 Minutes
 - Chair's Report
- 1:30 PM** **Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
 - Budget Priorities Comm. (BPC)
 - Committee on the Status of Women (CSW)
 - Disabilities Committee (DisC)
 - Educational Policy & Planning Comm. (EPPC)
 - Ethnic Diversity Committee (EDC)
 - Faculty Advisory Comm. to Auraria Board (FACAB)
 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Learning, Educational Technology, Teaching & Scholarship (LETTS)
 - Student Government Association (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
- 1:55 PM** **New Business / Old Business**

Next CU Denver Faculty Assembly Meeting

Tuesday – October 4, 2016

12:00 pm – 2:00 pm

LSC – Chancellors Conference Room



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

September 6, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

DRAFT Minutes

Attendees: Joanne Addison, Provost Nairn, Raul Cardenas, Jennifer Sobanet, Bruce Neumann, Hans Rosenwinkel, Mike Radenkovic, Liliya Vugmeyster, Dan Koetting, Kelly McCusker, Sommer Browning, David Bondelevitch, Jeffrey Schrader, Amy Vidali, Rebecca Hunt, Pamela Laird, Lucy McGuffy, Carol Dee, Regina Kilkenny, Eric Baker, Tammy Stone, Peter Anthamatten, Ed Dill, L. Rafael Sanchez, Mark Pogrebin, Leo Bruederle, Sherry Taylor, Lucy Dwight, Vivian Shyu

12:00 PM **Joanne Addison - CU Denver Faculty Assembly Chair**

- Meeting brought to order; introductions of members made.
- Sheet of suggested speakers was passed around. If you have speakers, you would like to have at a FA meeting email Lee Potter at Lee.Potter@ucdenver.edu

12:08 PM **Provost Nairn – Office of the Provost**

- The new School of Business Dean, Rohen Christie-David started August 1st.
- Preparing two new dean searches. The dean of Engineering is stepping down, and the dean of the College of Architecture and Planning is retiring. Hopefully somebody will be in place before next summer.
- There is a search for a new Auraria Library Director. Regina Kilkenny is the supervising authority, and Laura Goodwin is chairing the search.
- Late in the spring the ombuds for the Denver campus Kathrine Greenwood took a job at UC Davis. That situation is being worked on.
- Census day is September 7th at 5 pm. A final more accurate number on enrollment will then be available.
- There have been talks with the executive committee of the BPC and the deans about the slightly larger deficit at the end of fiscal year 15-16 at closing date. It is thought to be a one-time issue. The details of that are currently being worked through, with the fix believed to be a one-time correction. There should be more details available at the next Faculty Assembly meeting.
- There will be a major renovation to North Class Room. The estimated cost is 33 million dollars. The update will touch most classrooms but the majority being facilities related. The renovation will be very disruptive to those utilizing North, but some schools and colleges have transition plans in place to manage the disruptions.
- The campus is currently getting ready to break ground on the Wellness Center. The ceremony will be on September 22nd. It is a student funded building that will make a huge difference for student life. This summer Amber Long was brought on board as the executive director.

- There are some renovations taking place in Tivoli, mostly effecting CAM. Regina Kilkenny reports that the Auraria Library is almost done and has reached the point of “substantial completion.”
- There will be a rededication ceremony for the Library October 21st.
- The content management system is being updated, and switching over to Sitenfinity.
- There are a lot of things going at the university, system wide related to HR and Finance that are complicated. There was a switch over to a new system, which may lead to delays when trying to work with HR and Finance administrators. This is currently being sorted out.
- FCQ program at Boulder needs to be updated, which will have a ripple effect into our campus.

12:20 PM

Jennifer Sobanet – Vice Chancellor of Budget and Finance

- Introduction and background
- Elevate is the HR and Finance system project. The system change is hard on the administration and is reflected in support systems not working as quickly. It is getting better and the system office has created an executive committee to hopefully help speed up and address the issues brought forward by the project.

12:30 PM

Joanne Addison – CU Denver Faculty Assembly Chair

- Asked the Provost about the possibility of bringing in the candidates for the Regent at Large Chair position.

12:35 PM

Raul Cardenas – Vice Chancellor of Student Affairs

- General thanks to faculty for attending Convocation.
- Wanted to welcome all Faculty and Staff to the Wellness Center, and to all events that are normally marketed towards students.
- Passed out unofficial census numbers to give a look into this year’s enrollment.
- Enrollment has steadily been increasing since 2013, and the unofficial census shows that enrollment of undergraduate is up 5% from last year.
- It was another record year for Freshman enrollment, only missing the goal of 1500 by 7 students. With 57-58% being historically underrepresented minority students. 90% of students are coming from the Denver area.
- The campus is 21% Hispanic students, there are conversations about aiming for becoming a Hispanic serving institute.
- Financial Aid budget hasn’t increased in the last 5-6 years. It is possibly effecting the yield of prospective student applications.
- Joanne Addison brought up the SGA resolution that focused on the faculty’s preparedness surrounding the expanding diversity of campus.
- Wanted to remind faculty that the Lynx Center is the go to for any questions revolving around students and faculty. To reach them call (315-LYNX).
- Opened up for questions.
 - Member asked what to do if they notice inefficiencies within the system, and Raul responded that they should reach out and call him. He wants faculty to reach out to him with problems so that they can be addressed.
 - Another member brought up the student screening issues at CUCS.
 - Final question brought up about student health insurance. To enact mandatory health insurance for students on our campus there would need to be new legislation to ask for permission. That is being looked into, the previous insurance program was cut because it was an eight-thousand-dollar cost to the student. Administration attempted to negotiate that down, but it was unsuccessful.

1:15 PM

Joanne Addison – CU Denver Faculty Assembly Chair

Chairs Report

- Vice Chair Denise left last year, and now the assembly needs a new vice chair. If you would like to be vice chair or think of somebody that would be a good candidate email Lee Potter at Lee.Potter@ucdenver.edu or Joanne Addison at Joanne.Addison@ucdenver.edu. We would like to have the election at the next meeting.
- Joanne wanted to remind the faculty about the recognition program, and the importance of thanking the great work that our faculty are doing.
- Brief discussion on the Dean of Digital Ed and CU online.
- The decision has been made to review all of the Regents Laws and Policies.
 - Committees have been formed to start addressing the changes. There are faculty representatives involved at all levels of this as well as serving on all the committees.
 - All changes will be reviewed by not only the faculty council but both the faculty assemblies as well.
 - All faculty and staff members on campus will be able to review changes on a website further down the line.
 - Comments that come from the faculty body as a whole will be given more weight than individual comments.
- Boulder's FCQ technology is antiquated and they have decided to change the system. Two new tools are going to be piloted with 800 students. All of the classes have been identified, through a voluntary process and the classes will span all of the schools and colleges. There is no question that paper FCQs will no longer be used.
 - Concerns raised with only online FCQs and internet access across campus.
 - If there are more questions or comments regarding FCQs please reach out to Joanne.
- The Budget is being addressed with Jennifer, and the issues from last year are being worked on.
- Motion to approve April meeting minutes: Rebecca Hunt, David Bondelevitch Seconded.
 - 14 approved, 8 abstained: Minutes approved.
- Motion to approve May meeting minutes: Rebecca Hunt, David Bondelevitch Seconded.
 - 13 approved, 9 abstained: Minutes approved with revisions.

1:36 PM

CU Denver Faculty Assembly Committee & Campus Reports:

- **Academic Personnel Comm (APC):** APC met on August 23rd, there is a system wide committee to develop an anti-bullying policy. There are anti-bullying policies that protect students, but none to protect employees. The committee has been working on this for the last year. Reviewed APS 2027 Code of Conduct, a list of policies. Found that there was a lack of anti-bullying policies.
- **Budget Priorities Comm (BPC):** no report
- **Committee on the Status of Women (CSW):**
- **Educational Policy & Planning Comm (EPPC):** There are several initiatives being looked at this semester. One is looking into a course forgiveness policy; another is looking at how to better the tuition benefit program. The committee is following up on a student senate resolution about faculty becoming more involved in equity issues, and culturally responsive pedagogy.
- **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** The annual symposium has been scheduled for Friday November 11th in Boulder. It is being cosponsored by EMAC, so it will also focus on minority affairs.

- **UCD Assoc. of Lecturers & Instructors (UCDALI):** There is a fall event planned for October 6th from 11:30 am – 1:30 pm, in the student commons building 3rd floor solarium. It is a resource lunch for all NTTF. There will be a new tier of membership called the Bridge Network, that will hopefully increase engagement with all NTTF. Lastly a UCDAI newsletter is in the works.

2:00 PM Meeting Adjourned



CU Denver Faculty Assembly Meeting

October 4th, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Floor)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Introductions / Announcements
- 12: 10 PM** **Roderick Nairn, PhD, Provost and Executive Vice Chancellor**
Provost Updates
- 12:30 PM** **Alice Madden, Candidate for CU Board of Regents at-large seat**
- 1:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
- Approval of September 2016 Minutes
 - Chair's Report
- 1:15** **Article Four/Policy Four of the Regents**
- 1:30 PM** **Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
 - Budget Priorities Comm. (BPC)
 - Committee on the Status of Women (CSW)
 - Disabilities Committee (DisC)
 - Educational Policy & Planning Comm. (EPPC)
 - Ethnic Diversity Committee (EDC)
 - Faculty Advisory Comm. to Auraria Board (FACAB)
 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Learning, Educational Technology, Teaching & Scholarship (LETTS)
 - Student Government Association (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
- 1:55 PM** **New Business / Old Business**

Next CU Denver Faculty Assembly Meeting

Tuesday – November 1, 2016

12:00 pm – 2:00 pm

LSC – Chancellors Conference Room



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

October 4, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

DRAFT Minutes

Attendees: Joanne Addison, Provost Nairn, Alice Madden, Lee Potter, Bruce Neumann, Peter Anthamatten, Matthew Shea, Andy Rumbach, Ilkyeun Ra, Bridgitte Nguyen, Katarina Serrano, Kelly McCusker, Miloje Radenkovic, Dan Koetting, Linda Fried, Jeffrey Schrader, Carol Dee, Diana White, Lucy Dwight, Liliya Vugmeyster, Sommer Browning, Pamela Laird, Eric Baker, Leo Bruederle, Sherry Taylor, Sam Walker, Rebecca Hunt, L. Rafael Sanchez, Edward Dill, Mark Pogrebin, Vivian Shyu, Stephen Thomas

12:00 PM **Joanne Addison - CU Denver Faculty Assembly Chair**

- Meeting brought to order; introductions of members made.
- We are planning on bringing in President Benson and the Chair and Vice Chair of the Board of Regents.

12:08 PM **Provost Nairn – Office of the Provost**

- The Undergraduate Experience symposium is this coming Friday (10/7). There will be a national speaker, Bridgette Burns who will be at the event. This event is focusing in on how we can promote student success.
- Between the two campuses there will be three Dean Searches. There will be searches for Architecture, Engineering and Applied sciences on the Denver campus, and the school of Public Health on the Anschutz campus.
- There is a search currently for the Director of the Auraria library. There is a search for a new Ombuds. There is also a search for a Faculty Advisor underway.
- North Classroom Renovation has started. There are 32 classrooms and more shared space that will be renovated in the next year.
- The Wellness Center has had its ground breaking, and Amber Long has been hired as the Director of the facility.
- We beat the budget and enrollment targets. There are some minor budget concerns, but those will be discussed with the budget priorities committee first.
 - It was a record freshman enrollment. We still need to focus on student success and retention.
- A question raised regarding the existence of a budget item to permanently increase salary for this coming year. This year there is not a line for budget increase.
- A question raised about the leadership structure for CU online, but there isn't a budget to hire a digital dean. The work around is improving CU online without budgeting for a new position.

- Another question raised by Pamela Laird about having academic authority over online teaching programs.

12:20 PM

Allison Madden – Candidate for Regent at Large Seat

- Introduction and brief working history
- Overview of her stance on certain topics relevant to the Regents.
- Joanne Addison raises question about the role of the Regents in working through campus specific issues and priorities.
- Question raised about how some Regents get elected and use the position as a spring board to further their career, taking away from the quality of what they do.

1:15 PM

Joanne Addison – CU Denver Faculty Assembly Chair

Chairs Report

- Motion to approve September meeting minutes: Rebecca Hunt, Lucy Dwight Seconded.
 - 24 approved, 3 abstained: Minutes approved.
- Introduction of the new Vice Chair Stephen Thomas. Voted in unanimously by assembly.
- The work on the FCQ continues, and there is now a survey for faculty to take to help voice their concerns and comments.
- Overview of Chancellor’s working group, however we are disappointed that diversity and inclusion wasn’t focused on more.
 - The executive committee also made a recommended that, diversity and inclusion play a bigger role. They also recommended a way for these plans to better implemented suggesting that it start at the unit level.
- Documentation about the All Four marketing campaign passed around.
- Student Government representative inquired about course forgiveness program. This hasn’t fully existed at CU Denver but they were encouraged to pursue this as an SGA priority.
- The APC has begun to review the recommended changes to article 4. All of the Regents Laws and Policies are under review.
 - Eric Baker talked about Red Lining and how many objects are being moved from the laws section to the policies section.

1:36 PM

CU Denver Faculty Assembly Committee & Campus Reports:

- **Academic Personnel Comm (APC):** The APC has begun to review the recommended changes to Article 4. All of the Regents’ Laws. All of the Regents Laws and Policies are under review.
 - Eric Baker talked about Red Lining and how many objects are being moved from the laws section to the policy.
 - Pam Liard encouraged everybody to watch the changes and keep track of what is being changed. A portion on Faculty Governance is being moved from the laws section to the policy section.
- **Budget Priorities Comm (BPC):** Met on September 12th. None of the administration could make the meeting, and the meeting focused on what the faculty concerns were for the following year. The allocation of state funds was brought up as well as the CU foundation. The assembly wanted the BPC to follow up on where the money comes from and goes to in regards to CU Online.
- **Educational Policy & Planning Comm (EPPC):** There is a subcommittee that is looking at grade/ course forgiveness, gathering information to see if it would be realistic on this campus. They are also looking at a diversity and inclusion resolution that was a response to the student senate resolution from last spring. There is also research being done on the tuition benefit program.

- **Faculty Advisory Committee to the Auraria Board (FACAB):** At the last meeting LR Sanchez was named as the new chair. Faculty Friends of Auraria award is currently taking nominations. The call will end December 2. The selection of the recipients will take place Feb 17th, with the award presentation March 22nd. The award is focused on awarding people that embody the mission of the apex center.
- **Learning, Educational Technology, Teaching, and Scholarship Committee (LETTS):** They met with the group that is planning the FCQ pilot. SGA rep. brought up the issue that FCQs are only accessible through the CU Boulder website, but it is due to the fact that they administer the FCQs from their campus.
- **UCD Assoc. of Lecturers & Instructors (UCDALI):** There is a fall event planned for October 6th from 11:30 am – 1:30 pm, in the Student Commons Building 3rd floor Solarium. It is a resource lunch for all NTTF. The bridge network is taking more formation and structure. The NTTF Professional Development Grant is also accepting applications until November 11th.
- **Student Government (SGA):** They have created a strategic plan for students in crisis that they will be presenting to the chancellor soon. Multicultural Greek life is currently garnering interest.

2:00 PM Meeting Adjourned

CU Denver Faculty Assembly Meeting

November 1st, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Floor)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Introductions / Announcements
Approval of October 2016 Minutes
- 12: 10 PM** **Roderick Nairn, PhD, Provost and Executive Vice Chancellor**
Provost Updates
- 12: 20 PM** **Diana Tomback**
Provost Updates
- 12:30 PM** **Nelie Viveiros, Director of Equity & Title IX Coordinator**
Sarah Berg, Associate Director, Office of Equity, Deputy Title IX Coordinator
Title IX survey
- 1:00 PM** **David Thomas, Academic Technology Director**
New Plagiarism Software update
- 1:30 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Chair's Report
- 1:40 PM** **Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
 - Budget Priorities Comm. (BPC)
 - Committee on the Status of Women (CSW)
 - Disabilities Committee (DisC)
 - Educational Policy & Planning Comm. (EPPC)
 - Ethnic Diversity Committee (EDC)
 - Faculty Advisory Comm. to Auraria Board (FACAB)
 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Learning, Educational Technology, Teaching & Scholarship (LETTS)
 - Student Government Association (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
- 1:55 PM** **New Business / Old Business**

Next CU Denver Faculty Assembly Meeting

Tuesday – December 6, 2016

12:00 pm – 2:00 pm
LSC – Chancellors Conference Room



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

November 1, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

DRAFT Minutes

Attendees: Joanne Addison, Lee Potter, Stephen Thomas, Rebecca Hunt, Amy Vidali, Lucy Dwight, Carol Dee, David Bondelevitch, Diana White, Linda Fried, Casey Bennett, Andy Rumbach, Liliya Vugmeyster, Leo Bruederle, Ilkyeun Ra, Jeffrey Schrader, Dan Koetting, Sam Walker, Tammy Stone, Bruce Neumann, Mike Radenkovic, Pamela Laird, Edward Dill, Sherry Taylor, Sommer Browning, Vivian Shyu

12:00 PM

Joanne Addison - CU Denver Faculty Assembly Chair

- Meeting brought to order; introductions of members made.
- Approval of Minutes: Rebecca Hunt Motion, Eric Baker 2nd
 - 25 votes in favor, 1 abstain, minutes approved.
- Please think about questions for the regents as two of them will be attending our next meeting.

12:06 PM

Provost Nairn – Office of the Provost

- The Provost called in from Washington D.C. from an education conf.
- The first meeting for the search committee for the Dean of CAP was held. The ad will be posted and sent out soon. The search committee for the Dean of CEAS will be held next week. A search committee will be formed shortly for the Dean of the School of Public Health. A search for a new HR director is underway, a few candidates are being interviewed. A search for the Library Director is also underway.
- The north classroom renovations are underway. There are new programs for the wellness center. We are currently looking at ways to create and save space in the Lawrence street center. There is a big push currently to try to increase transfer student enrollment. On top of looking at improving retention and graduation rate.
- Please take a look at the title IX survey and make sure you complete it, so that we will have a better understanding of what is going on.
- Carol Dee requested that the provost update the assembly on how the budget is shaping up this year.
 - We are slightly ahead of budget as of our last look. The projections going into spring, we should be around 1-2 million better than budget, but that is just a projection.
- Stephen Thomas asked about base faculty pay increases.
 - We are working hard to work that into the budget however there is currently no raise in the budget.

- Joanne Addison brought up the change in the graduate school. The question being raised about how NTTF were no longer allowed to may not chair or be first advisors on graduate committees. This was coming down from the faculty council.

12:22 PM

Diana Tomback

Tuition Benefit Update

- There is a proposal for non-home campus tuition benefit. Along with the nine credit hour benefit, there are talks about a new 2400\$ a year intercampus benefit for a dependent.
 - The proposed restrictions to this benefit are as follows: it has to be an undergrad seeking student or non-degree student.
 - The home campus will pay the target campus, which will occur in a transfer of funds.
 - The benefit will stack if there are two employees working at the same home campus.
 - The 2400\$ comes from the tuition benefit of UCCS which has the lowest in the system.
 - They want to try this for 3 years starting next fiscal year.
 - There is going to be a survey within the year looking at what the demand for this program will be.

12:31 PM

Carol Dee

Budget Committee Report

- Two new degree programs have been approved and are being sent to the Regents, one is statistics and the other in education. There is a new budget model that is being worked on. There is nothing in the model currently for raises at this time. Hopefully at the next BPC meeting there will be an update on the new budget model, there are goals in place to get the model running by the end of this calendar year.
 - There is a contract being formed to bring on a consultant to help develop the model.

12:40 PM

Nelie Viveiros, Director of Equity & Title IX Coordinator

Sarah Berg, Associate Director, Office of Equity, Deputy Title IX Coordinator

Title IX Survey Update

- The survey is focused on sexual misconduct on campus. It is a powerful tool for our campus to be able to address this issue and get a better picture of what is happening on campus.
- This is the same survey that Boulder launched last year, the questions and terms mimic what is outlined in the APS 1514. Which is the sexual misconduct policy that transcends all four campuses.

12:31 PM

Amy Vidali

Disabilities Committee Report

- Doug Kasyon the New HR coordinator is now the new ADA coordinator. A big issue the committee sees is the lack of a grievance procedure for faculty accommodations.
- DRS is forming a new committee with the hopes of obtaining more resources for DRS.

12:50 PM

Joanne Addison – CU Denver Faculty Assembly Chair

FCQ Update

- At the end of this year we will be in need of a new chair.
- Boulder, Springs, and Denver have created a joined committee to update the FCQs.

- Boulder will most likely still head up the FCQs and we will be their client.
- The goal is minimizing systemic bias from the FCQs
- Faculty are most interested in Student Learning. However, this is not something that will be necessarily answered by the FCQ change.
- Another topic of discussion is faculty development, however this will most likely need to be addressed at the campus level.
- There will be a big push for increasing response rate. The FCQs will move towards more actionable and concrete questions.
- The pilot will hopefully be done by the spring.

1:15 PM

David Thomas, Academic Technology Director

New Plagiarism Software Update

- This project is in the curiosity phase, very first steps of looking at a new plagiarism software. We are currently looking at a competitor to “turn it in”. This new program works off of mechanical learning, and focuses more at outsourcing plagiarism when a student has their paper written by a third party. This software creates a writing signature that is used to compare new papers with to determine how different it is from the student’s previous work.
- The second system is a system of robotic grading.
- Both of the companies are making testable claims, the first step is asking if these programs work. There will be a demo conversation with one of the founders of the software. This is not a demo towards a purchase but just about exploration. The demo will be on November 18th.

1:15 PM

Joanne Addison – CU Denver Faculty Assembly Chair

Reduction of TIAA Benefit

- When you turn 59.5 you can have money from your 401a distributed to you. This sum can be the total of your 401a, without having to pay penalties.
- HR is recommending that this benefit be cancelled.
- All current faculty will be grandfathered in, and the benefit will be active as previously stated with the amount of money currently in it.
- If the benefit is kept, then this benefit will be accessible at 62 instead of 59.5.
- HR doesn’t want to keep this benefit, and end it.
- A consensus has been made by the Faculty assembly that they would like to keep the benefit as is.

1:36 PM

CU Denver Faculty Assembly Committee & Campus Reports:

- **Academic Personnel Comm (APC):** There was an executive session that focused on new incentives to move forward their policies for faculty salaries.
- **Educational Policy & Planning Comm (EPPC):** The draft of the equity resolution has gotten feedback. It proposes that each program and department work within their own team to produce an equity and inclusivity teaching document. The idea being there will be more response and more change at the grassroots level. There is also information gathering around a grade forgiveness initiative.
- **Learning, Educational Technology, Teaching, and Scholarship Committee (LETTS):** Adaptive learning is on the forefront of the committee’s mind as well as ADA accessibility issues.
- **UCD Assoc. of Lecturers & Instructors (UCDALI):** The third of the three rounds of grants are currently being worked. The application deadline has been extended to November 11th. The

UCDALI fall event was very successful with around 40 people coming through. The Bridge Network is also up and running. If you know of any NTTF that would like to get involved with UC DALI please direct them to the Bridge Network page on the UC DALI website.

- **Student Government (SGA):** College Council will be taking over attending the FA meetings. There is a goal of building a bridge between students and instructors. There is also an idea of having the first few office hours of the semester being mandatory.

2:00 PM Meeting Adjourned



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

December 6, 2016

12:00 pm – 2:00 pm

LSC - Chancellor's Conf. Room (14th Floor)

Agenda

- 12:00 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
- Introductions / Announcements
 - Approval of November 2016 Minutes
- 12: 10 PM** **Roderick Nairn, PhD, Provost and Executive Vice Chancellor**
Provost Updates
- 12:30 PM** **Ashley Cooper, Director of Creative Technologies**
Starfish system update
- 12:45 PM** **Article 4 and Policy 4 of the Regents**
- 1:00 PM** **Irene Griego, Chair of the Board of Regents**
Glenn Gallegos, Vice Chair of the Board of Regents
Board of Regents Update
- 1:30 PM** **Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
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 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Learning, Educational Technology, Teaching & Scholarship (LETTS)
 - Student Government Association (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
- 1:50 PM** **Joanne Addison, CU Denver Faculty Assembly, Chair**
Chair's Report
- 1:55 PM** **New Business / Old Business**

Next CU Denver Faculty Assembly Meeting

Tuesday – February 7, 2016

12:00 pm – 2:00 pm

LSC – Chancellors Conference Room



Faculty Assembly

UNIVERSITY OF COLORADO DENVER

CU Denver Faculty Assembly Meeting

December 6, 2016

12:00 pm - 2:00 pm

LSC, Chancellors Conf. Room

Minutes

Attendees: Joanne Addison, Lee Potter, Stephen Thomas, Rebecca Hunt, Amy Vidali, Lucy Dwight, Carol Dee, David Bondelevitch, Diana White, Linda Fried, Casey Bennett, Andy Rumbach, Liliya Vugmeyster, Leo Bruederle, Ilkyeun Ra, Jeffrey Schrader, Dan Koetting, Sam Walker, Tammy Stone, Bruce Neumann, Mike Radenkovic, Pamela Laird, Edward Dill, Sherry Taylor, Sommer Browning, Vivian Shyu

12:00 PM **Joanne Addison - CU Denver Faculty Assembly Chair**

- Meeting brought to order; introductions of members made.
- Approval of Minutes: Rebecca Hunt Motion, Eric Baker 2nd
 - 25 votes in favor, 1 abstain, minutes approved.
- We want to have a conversation about the legal aspects of Sanctuary Campuses.

12:02 **Sarah Horton**

Update on Sanctuary Campuses

- There are currently petitions being circulated around campuses in Colorado and the Nation that ask Universities to reaffirm their support of their DACA Students. A petition has been started on our campus, to express the support of undocumented and DACA students on our campus. The writers of the Petition believe that it is keeping to the mission of diversity and inclusion set forth by our university. Six University campuses have declared themselves sanctuary campuses. They won't break the law, but they won't aid with the process of identifying their students.
- We wanted to open up the floor to a discussion about whether or not the Faculty Assembly would like to make a statement about this.

12:10 PM **Provost Nairn – Office of the Provost**

- The students reached out to the administration when this issue first came up on campus. We told them how much we support them and what limitations of the support might be. There is continuing discussion on all of our campuses, and the chair of the board as well as President Benson have visited all of the campuses to speak with students.

12:15 PM **Chris Puckett**

- Students are currently worried about how their data is handled. The way it works right now is if the Federal agency reaches out to us and asks for information, there is a procedure that we follow under FERPA. If it is a public safety emergency or imminent threat of bodily harm

dor death, that controls. However if that isn't the case then we do not release their information. If there is a subpoena, court order or search warrant, we are required by law to notify and give them a reasonable amount of time to challenge the request in court.

12:31 PM

Carol Dee

Budget Committee Report

- Two new degree programs have been approved and are being sent to the Regents, one is statistics and the other in education. There is a new budget model that is being worked on. There is nothing in the model currently for raises at this time. Hopefully at the next BPC meeting there will be an update on the new budget model, there are goals in place to get the model running by the end of this calendar year.
 - There is a contract being formed to bring on a consultant to help develop the model.

12:40 PM

Nelie Viveiros, Director of Equity & Title IX Coordinator

Sarah Berg, Associate Director, Office of Equity, Deputy Title IX Coordinator

Title IX Survey Update

- The survey is focused on sexual misconduct on campus. It is a powerful tool for our campus to be able to address this issue and get a better picture of what is happening on campus.
- This is the same survey that Boulder launched last year, the questions and terms mimic what is outlined in the APS 1514. Which is the sexual misconduct policy that transcends all four campuses.

12:31 PM

Amy Vidali

Disabilities Committee Report

- Doug Kasyon the New HR coordinator is now the new ADA coordinator. A big issue the committee sees is the lack of a grievance procedure for faculty accommodations.
- DRS is forming a new committee with the hopes of obtaining more resources for DRS.

12:50 PM

Joanne Addison – CU Denver Faculty Assembly Chair

FCQ Update

- At the end of this year we will be in need of a new chair.
- Boulder, Springs, and Denver have created a joined committee to update the FCQs.
- Boulder will most likely still head up the FCQs and we will be their client.
- The goal is minimizing systemic bias from the FCQs
- Faculty are most interested in Student Learning. However, this is not something that will be necessarily answered by the FCQ change.
- Another topic of discussion is faculty development, however this will most likely need to be addressed at the campus level.
- There will be a big push for increasing response rate. The FCQs will move towards more actionable and concrete questions.
- The pilot will hopefully be done by the spring.

1:15 PM

David Thomas, Academic Technology Director

New Plagiarism Software Update

- This project is in the curiosity phase, very first steps of looking at a new plagiarism software. We are currently looking at a competitor to "turn it in". This new program works off of

mechanical learning, and focuses more at outsourcing plagiarism when a student has their paper written by a third party. This software creates a writing signature that is used to compare new papers with to determine how different it is from the student's previous work.

- The second system is a system of robotic grading.
- Both of the companies are making testable claims, the first step is asking if these programs work. There will be a demo conversation with one of the founders of the software. This is not a demo towards a purchase but just about exploration. The demo will be on November 18th.

1:15 PM

Joanne Addison – CU Denver Faculty Assembly Chair

Reduction of TIAA Benefit

- When you turn 59.5 you can have money from your 401a distributed to you. This sum can be the total of your 401a, without having to pay penalties.
- HR is recommending that this benefit be cancelled.
- All current faculty will be grandfathered in, and the benefit will be active as previously stated with the amount of money currently in it.
- If the benefit is kept, then this benefit will be accessible at 62 instead of 59.5.
- HR doesn't want to keep this benefit, and end it.
- A consensus has been made by the Faculty assembly that they would like to keep the benefit as is.

1:36 PM

CU Denver Faculty Assembly Committee & Campus Reports:

- **Academic Personnel Comm (APC):** There was an executive session that focused on new incentives to move forward their policies for faculty salaries.
- **Educational Policy & Planning Comm (EPPC):** The draft of the equity resolution has gotten feedback. It proposes that each program and department work within their own team to produce an equity and inclusivity teaching document. The idea being there will be more response and more change at the grassroots level. There is also information gathering around a grade forgiveness initiative.
- **Learning, Educational Technology, Teaching, and Scholarship Committee (LETTS):** Adaptive learning is on the forefront of the committee's mind as well as ADA accessibility issues.
- **UCD Assoc. of Lecturers & Instructors (UCDALI):** The third of the three rounds of grants are currently being worked. The application deadline has been extended to November 11th. The UCDALI fall event was very successful with around 40 people coming through. The Bridge Network is also up and running. If you know of any NTTF that would like to get involved with UCDALI please direct them to the Bridge Network page on the UCDALI website.
- **Student Government (SGA):** College Council will be taking over attending the FA meetings. There is a goal of building a bridge between students and instructors. There is also an idea of having the first few office hours of the semester being mandatory.

2:00 PM Meeting Adjourned