

Educational Policy and Planning Committee (EPPC)
September 27, 2022 | 11:00am
via Zoom: <https://ucdenver.zoom.us/j/97522609238>

MINUTES

In attendance: Chair, Wendy Bolyard, School of Public Affairs; Vice Chair, Rachel Stott, Library; Matthew Shea, College of Architecture and Planning; Dennis DeBay, SEHD; Jing Zhang, School of Business; Jefferson Knight, School of Liberal Arts and Sciences.

Absent: Christopher Merkner, CLAS English

1. **Call to order** – Wendy called the meeting to order at 11:02 am.
2. **Introductions** – All members introduced themselves. EPPC is recruiting three new members: CAM, CEDC, and one additional member from CLAS.
3. **EPPC secretary role**- Jing Zhang will be the secretary for AY 2022-2023.
4. **Approval of Minutes from May** - Dennis moved to approve. Matt second. Minutes approved.
5. **APS 1014 - Intellectual Property that is Educational Materials**
 - Jeff suggests to provide more clarification on IP issues for faculty teaching at different campus/institutions.
 - Rachel and Dennis talk about Open Educational Resources (OER).
 - Jing suggests to give more information on duty to disclose and report.
6. **Follow-up:**
 - a. Academic Integrity Policy (7050): Wendy will request updates on this policy.
 - b. Syllabus Policy, Late Withdrawal:

Jeff asked how to make faculty/staff accountable on the quality of syllabus, and how is syllabus policy applied to part-time lectures?
 - c. Invite AVC for Academic Planning to fall meeting.
7. **Course “double-dipping” policy**

Bryan brought up the double counting case in the previous meeting.
Questions: Do we need a campus-level policy?
8. **Discussion: committee communication preferences**

Continue to use drive on Microsoft Teams to share all the documents.

9. Next meeting (October 25, time?)

October 25th @ 9am.

10. Other business/announcements

Make sure all members especially the new members know how to access Teams.

11. Adjournment

Meeting ends at 11:45am