

EPPC Meeting Minutes

September 27, 2012

Drafted by Hamilton Bean

Members present:

Rebecca Hunt
Doris Kimbrough
Hamilton Bean
Christine Martell

Members absent:

Lanny Devuono
Kara Mitchell
Ellen Metter

- The committee members first discussed the absence of committee history, documentation, agenda, work-in-progress, or clear tasking.
- We then unanimously elected Doris Chair of the Committee, Lanny Secretary, and Rebecca Chair-Elect.
- We agreed that we would hold monthly meetings the Thursday before each faculty assembly meeting. We will publically announce these dates.
- Doris will take the lead on updating and revising the committee documentation that we received during our first meeting on 9/20/2012. We will review these updates at our next meeting.
- We then “approved” the “Courses Taught in Faculty Homes and Other Private Residences” memo issued by the Office of the Provost.
- Doris volunteered to attend the upcoming faculty assembly meeting to introduce herself as Chair and let faculty assembly members know that we are available for tasking.
- Doris will send out an email confirming the next meeting.
- The committee adjourned at 1:55 pm.

2 October 2012

Report by the Education Policy and Planning Committee (EPPC) to the Faculty Assembly DDC

The EPPC met on Thursday, 27 September, 2012. The following officers were elected:

Chair: Doris Kimbrough

Chair Elect: Rebecca Hunt

Secretary: Lanny Devuono

Hamilton Bean took minutes in Lanny's absence, and the minutes will be approved at the next meeting which is scheduled for Thursday, 18 October. It was decided that the last meeting's minutes will be included with the subsequent meeting's report.

Rebecca Hunt will be the EPPC's liaison to the Learning, Educational Technology, Teaching and Scholarship (LETTS) Committee.

The EPPC endorsed the draft policy from the Office of the Provost prohibiting the teaching of courses in faculty homes and other private residences unless an exemption from the Dean and Provost is obtained.

The EPPC Chair will draft a set of operating procedures and an organizational structure which will be discussed at the next meeting.

The EPPC encourages the Faculty Assembly to refer any educational policy or planning issues to it for discussion, advice, and/or action.

Respectfully submitted,

Doris R. Kimbrough, Chemistry
Chair EPPC

EPPC – November 29, 2012

In attendance: *Doris Kimbrough, Hamilton Bean, Ellen Metter, Christine Martell, Rebecca Hunt, Lanny DeVuono*

Announcements:

October Mtg.---not a quorum, mtg. was adjourned

Next Faculty Assembly meeting will be Dec. 4, Rebecca will attend

Reports:

RH: LETTS – (Learning Education Teaching Technology) We will have a classroom and online platform. It will be the same one; it is called CANVAS and will be piloted this spring. Blackboard has an export function, but e-college online content will have to be manually transferred. How this will be done will likely be determined on a departmental basis.

DK: EPUS—will investigate how often they meet and will solicit volunteers
Operating Procedures—Most policies occur within Colleges

ALL: discussion about mission, activities & goals

What we are:

EPPC a committee that responds to Faculty Assembly issues relevant to Educational Policies and Planning.

What we do:

Invite University representatives as appropriate

GOALS:

- a. inform curriculum committees in the schools and colleges that we exist and are prepared to help
- b. investigate inquiries and/or issues that relate to educational policy
- c. consult with other committees of Faculty Assembly on matters related to the educational policy and planning
- d. work with Faculty Assembly members and staff to develop an online repository of EPPC documents

Action Items:

It was determined that the chair of the EPPC will draft a one-page document re. first goal (a.) above; it will be discussed at the January 24 meeting.