

## Emancipation Addendum to Petition for In-State Tuition Classification

**E1.** Beginning with the month that is exactly one year before the term for which you are petitioning (your 12- month waiting period), list all your expenses. Estimate expenses for future months. Students applying for the fall term will begin with the previous August; students applying for the spring term will begin with the previous January; and students applying for summer session will begin with the previous June. Indicate the month and year of your “Month 1”.

|                 | Tuition & Fees | Rent/Mortgage | Food | Additional Expenses* |
|-----------------|----------------|---------------|------|----------------------|
| <b>Month 1</b>  |                |               |      |                      |
| <b>Month 2</b>  |                |               |      |                      |
| <b>Month 3</b>  |                |               |      |                      |
| <b>Month 4</b>  |                |               |      |                      |
| <b>Month 5</b>  |                |               |      |                      |
| <b>Month 6</b>  |                |               |      |                      |
| <b>Month 7</b>  |                |               |      |                      |
| <b>Month 8</b>  |                |               |      |                      |
| <b>Month 9</b>  |                |               |      |                      |
| <b>Month 10</b> |                |               |      |                      |
| <b>Month 11</b> |                |               |      |                      |
| <b>Month 12</b> |                |               |      |                      |

*\*Additional expenses include, but are not limited to: utilities, telephone, transportation, medical, recreation, insurance, books, supplies, etc.*

**Total Expenses (all columns) for year:** \_\_\_\_\_

**E2.** List all funds provided to you by your parents during the past 18 months by month/ year, amount, and reason:

| Month and Year | Amount | Reason |
|----------------|--------|--------|
|                |        |        |
|                |        |        |
|                |        |        |

- You must include copies of your parents’ federal income tax returns for the years you have been emancipated.

**E3.** List all sources of financial support during your 12-month waiting period. This should include income from employment; commercial loan; college financial aid; personal savings; trust funds; gifts and loans from parents, other relatives, and friends; and all other sources. **Provide documentation for each income source listed that clearly indicates the amount of income received and the date of receipt.**

**a.** For employment income, list total take-home pay (as documented by W-2 forms, payroll statements, or letters from employers) during the 12-month waiting period, not hourly or monthly wages. For any unreported income such as tips income, provide statements from employers verifying the amounts.

| Source | Address of Employer | Date of Receipt | Amount |
|--------|---------------------|-----------------|--------|
|        |                     |                 |        |
|        |                     |                 |        |
|        |                     |                 |        |

**\*\*Total amount listed must equal or exceed expenses listed in E1\*\* Total: \_\_\_\_\_**

**b.** Provide copies of all monthly statements from these accounts during the 12-month waiting period. In addition, the original source of funds in these accounts must be documented. In part “a” above, you must list the net funds used from these accounts during the 12-month waiting period (the difference between your balance at the beginning of the waiting period and your current balance).

| Institution and Account Number | Dates Account Active | Type of Account | Original Source |
|--------------------------------|----------------------|-----------------|-----------------|
|                                |                      |                 |                 |
|                                |                      |                 |                 |
|                                |                      |                 |                 |
|                                |                      |                 |                 |

**c.** List any other assets held during the 12-month waiting period. Such assets include real estate, trust funds, or any other source of income. Provide documentation of your ownership of each asset and documentation of the amount of funds available to you from each asset during the 12-month waiting period. In addition, the original source of each asset must be documented. In part “a” above, you must also account for the net funds used from these assets during the 12-month waiting period.

| Type of Asset | Date of Acquisition | Value at Beginning of Waiting Period | Original Source |
|---------------|---------------------|--------------------------------------|-----------------|
|               |                     |                                      |                 |
|               |                     |                                      |                 |
|               |                     |                                      |                 |

**d.** If you are the beneficiary of a trust fund, attach a copy of the trust agreement and documentation stating the dates and amounts of any funds provided to the trust and the names of the persons providing such funds. Funds you have received from the trust during the 12-month waiting period must be documented by account statements or statements from the trustee.

e. If friends or relatives provided loans or gifts, documentation must include statements from those individuals and from your parents indicating whether the grantor has been, or expects to be, compensated by your parents for such loans or gifts. Also provide copies of cancelled checks.

f. If you sold personal possessions for income to meet expenses, provide copies of sales receipts.

g. If you will not be 23 years of age by the first day of the term for which you are petitioning, indicate your anticipated source of financial support for your college education and all other expenses until your twenty third birthday. List each income source. Attach any available documentation for each source, including records of savings, loan applications, financial aid award letters, letters from persons who will provide gifts of loans, or other relevant evidence.

- **In support of your claim of emancipation, you must make a complete financial disclosure. Documentation must be provided and labeled for all relevant parts of questions E3: a-g. (For example E3:a, E3:b, etc.)**

*Note: If upon periodic re-examination of an individual's status as an emancipated minor, it appears that the student is no longer emancipated, the student is subject to being reclassified as out-of-state for tuition purposes. Evidence that a minor is no longer emancipated may include support by parent(s) or being claimed as a tax exemption by parent(s).*