

Captains Summit Spring 2022

January 23rd, 2022



Agenda

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Changes

02

New Forms

03

Tracking Forms

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Expectations

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Budget Proposal





Club Sports Procedures



Changes

COVID

Club Sports
Manual

New Forms

Covid Changes

- Masks must be worn at all times during practice
- Wellness Center closes at 7pm until January 30th
- Day trips and overnight trips are cleared

Changes to Club Sports Manual

- Each club must have at least 2 officers
- Clubs must consist of at least 51% downtown CU Denver students - Same as student life

The background features a dark purple gradient with several organic, glowing shapes in shades of blue and magenta. A large, central, glowing purple circle is the primary focus, containing the text.

New Forms

Club Sports Purchases

- New Business Coordinator
- Purchase request form
- Vendors

Home Event Sheet

- Sheet with info on your planned home event
- Need to have meeting with us before any home event to fill out sheet together with us
- Need sheet to be submitted to us at least 3 weeks in advance

Overnight Travel Form

- Will need to be submitted at least 2 weeks in advance
- Travel Roster section of form should be filled out as best as possible - if any changes or additions make sure to get those submitted at least 24hrs in advance of travel
- reminder - we pay for hotel. Gas, Food, Ect. is on you
- Day Trip notification to us is due at least 1 week in advance, requires an email to angie and I with details we need to know, and requires a travel roster due at least 24hours in advance

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End of year self-evaluation and Coach evaluation



**All forms and
resources will
be added to
the Club
Sports website**

Things to keep in mind - tracking forms

Online/Anschutz
student tracking

CPR Tracking

Violations
Tracking



CPR Certification Deadline

March 9th will be the
deadline to have AT
LEAST 2 people on
your club CPR
certified

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**Expectations moving
forward**

Communication

- We have seen a pattern of poor communication/bad response times
- We don't want to have to send multiple emails or ask for things more than once
- Need better communication from officers
- Will be expecting responses within at least 48hours when we ask you for something

Forms/things Sarah (athletic trainer) needs

- Sarah is an extension of us, treat her as such
- When she asks for things please get them to her on time
- If things are not turned in on time, such as concussion forms, Sarah has the authority to disallow a player to participate in a practice or competition

Proof of health insurance/code of conduct

- We will be tracking who has filled out their proof of health insurance and code of conduct
- We will preform audits and show up to practices to check if all players practicing have their forms filled out
- Large part of your responsibility is to ensure these things are filled out

Storage Closet

- As some of you may have noticed or will notice we have cleaned the storage closet.
- Please keep things the way you found them.
- We will need things to be organized
- Do not grab or move things that aren't for your team's use

Budget Proposal

We will be adding
a budget
proposal to your
reactivation
proposal in April

Chelsea, our
Financial
Wellness
Coordinator, can
help you.

We are here for you!

Lots of new
implementations

You can always
come to us

Changes are
added to help

We are here to help ease the transition into this new semester. We know it can be overwhelming with all the new changes and additions but we are always here to help you!

Contact Info

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